



## OBJECTIVE

Self motivated, team player seeking to apply my abilities as an interior designer with 3 years of hands-on experience in executing a broad range of projects, and readily tackling new challenges.

## KEY QUALIFICATIONS

SketchUp, Adobe Photoshop & InDesign, AutoCAD, Revit, Space Planning, Color, Material, and Aesthetic Form, Furniture, Furnishings & Equipment (FF&E), Sketching & Rendering Skills, Interior Architecture Detailing, MS Office Suite: Word, Excel, and PowerPoint

## EDUCATION

### BACHELOR OF FINE ARTS (BFA) IN INTERIOR DESIGN

WINTHROP UNIVERSITY, ROCK HILL, SC

May 2017, 3.522 GPA

Relevant Courses: Design Drawing and drafting, Interior Design Studio I-IV, Spatial Analysis/Theory, Presentation Techniques, Textiles/ Materials, Interior Design Portfolio Review, CAD, Intro to Building Systems, Code and Standards, Contract Documents, Advance Computer Apps for Interior Design, Sr. Thesis

Leadership: Provided academic support to students through WU Learning Excellent Academic Practices Program

## PROFESSIONAL EXPERIENCE

### DESIGN INTERN, BOXMAN STUDIOS, CHARLOTTE, NC (DECEMBER 2015-PRESENT)

- *Design, manufacture, and deliver custom containers and iconic structures to elevate clients' businesses/brands.*

Align clients' vision and project goals by honing in on the elements of a client's brand and providing solutions by working with multidisciplinary teams to deliver custom commercial containers/structures. Work with Lead Designer and independently as 1 of 2 in department; provide support to the pipeline, visual representation of the project. Track project hours and accountable for timelines. Create plans and generate documents to support and visually represent each project.

- Responsible for deadlines and contractual hours designated per projects; work with internal team members and external customers to render/create conceptual design, provide conceptual representation packet via PowerPoint.
- Represented department and handled design workload while Lead Designer was on short-term leave and traveling to business/client meetings.
- Referred potential clients to generate future projects; promoted company's capabilities to provide educational solutions.
- Collaborated with Business Development Team to understand clients' needs and create desired look/feel through use of colors, lights, furniture, flooring and containers/structures.
- Contributed to improving revenue flow by completing smaller projects and relieving Lead Designer of small projects, which allowed for additional time on large-scale, critical projects.
- Collaborated with Engineering and Project Managers on design, capabilities, and inventory availability during various stages of development.
- Worked on projects during prospect stage requiring fast turnaround on renderings.



**INTERN, LGB INTERIORS, COLUMBIA, SC (DECEMBER 2013-AUGUST 2015)**

- Offer concept to completion services: luxury interior design, new construction, and remodeling for domestic clients.

Provided high levels of customer service and hands-on assistance in 4-person office. Supported Interior Designer/ Owner, Senior Designer, and Assistant Designer in space planning, field measurements, placement of furniture, project documentation, and administrative functions. Placed orders with vendors and monitored shipping. Updated and maintained accurate project records and inventory.

- Improved efficiency and ease to locate resources by organizing and maintaining hundreds of fabric samples, product, hardware, and finishes, which allowed team to offer and show more items during client meetings.
- Increased sales by planning and organizing, large merchandise sale; photographed items and created inventory log, inventoried 5K+ pieces.
- Assisted in meetings through providing pricing, selection of samples, and documented meetings.

**RELEVANT EXPERIENCE**

**ADVANCED INTERIOR DESIGN:** Designed and constructed permanent active learning area to engage children; created miniature town with buildings, market, theater, murals, and puppeteer station. Worked with 3 classmates to manage project from conception to execution. Article: WU students design children's room at Rock Hill church

**ELEMENTS OF INTERIOR DESIGN:** Defined interior space by the use of form in floor plans, reflected ceiling plans, and interior elevations. Produced representations of design through Revit, AutoCAD, Adobe Photoshop, SketchUp and MS Office Suite: Word, Excel, PowerPoint

**FF&E:** Completed series of projects with furniture, fixtures, and equipment (FF&E) along with specification packets. Produced detailed drawings and lighting plans in Intro to Building System course.

**RESIDENTIAL:** Planned and designed 600 to 6,000 square foot residences. Provided space planning, FF&E, site plan, floor plans, hand renderings, and interior elevations.

**COMMERCIAL:** Completed various commercial projects, including corporate, educational, hospitality, healthcare, retail, and sustainable design. Provided schematics, design development, construction documents, renderings, and presentation boards

**CONTRACT DOCUMENTS:** Produced full set construction documents throughout the course. Gained more knowledge in construction document standards and graphic layout.

**PRESENTATIONS:** Produced 10+ board layouts, finish boards, and digital presentations. Presented to various audiences with up to 15+ attendees, including field professionals, faculty, and college students

**ADDITIONAL WORK EXPERIENCE**

**CUSTOMER SERVICE ASSOCIATE, ROCKBRIDGE CLUB, COLUMBIA, SC (MAY 2013-AUGUST 2015)**

**MEDICAL RECORD ASSISTANT, SC MEDICAL ENDOSCOPY CENTER, COLUMBIA, SC MAY 2013-AUGUST 2013)**

